



**CITY COUNCIL  
COMMITTEE OF THE WHOLE MEETING AGENDA  
APRIL 10, 2024 | 6:00 PM  
CITY COUNCIL CHAMBERS**

**Call to Order**

**Roll Call**

**Approval of Minutes of Previous Meeting – March 20, 2024**

**Public Comments**

**Special Presentations and Reports**

**A. Cultural Arts and Special Events Presentation**

Cultural arts and special events director Amanda Harris will be discussing the Arts and Economic Prosperity 6 study findings followed by Kate Scorza Ingram of Create Today who will be presenting the draft financial model and strategic plan for the cultural arts and special events department. Ms. Harris will then close with a presentation of the special events programming planned for 2024.

**Initiatives and Other Items**

**B. Skyworx Drone Shows Agreement for End of Summer Bash Event (Not to Exceed \$33,500)**

Objective: Provide Elgin residents and visitors with the return of a crowd-pleasing drone show.

**C. Commissioned Work of Art Agreement with Eric Dowdle (Not to Exceed \$120,000)**

Objective: Create original artwork of Elgin cityscape featuring local foods and customs and the interesting people that work and live in these places that is later transformed into limited-edition puzzles and giclées, allowing collectors to connect and bond with the artwork in multiple ways.

**D. Redevelopment Agreement with TriEss LLC and Side Street Studio Arts, NFP (\$500,000)**

Objective: Enter into a redevelopment agreement to induce the first phase of the renovation and adaptive reuse of the three-story building at 62 South Grove Avenue for art programming, exhibitions, events and classes.

- E. Juvenile Violence Intervention and Prevention—Youth Empowerment Program (\$45,600)**  
Objective: Contract with community liaisons to provide administrative duties inclusive of home visits, school visits, and other programs while working in conjunction with the police department and community partners for the juvenile violence intervention and prevention Youth Empowerment Program.
- F. US Route 20 Longcommon Parkway to Coombs Road Phase I Design Engineering Services—Amendment Agreement No. 1 with HR Green, Inc. (\$669,615)**  
Objective: Continue the Phase I Study activities necessary to complete the evaluation of alternatives for a commercially viable, multi-modal corridor and a future development needs analysis along US Route 20 from Longcommon Parkway to Coombs Road.
- G. US Route 20 and Reinking Road Roundabout Project— Intergovernmental Agreement Between the City of Elgin and the Illinois Department of Transportation for Associated Maintenance (No Direct Cost)**  
Objective: Establish future maintenance and cost responsibilities for lighting and landscaping improvements within the US Route 20 and Reinking Road roundabout project.
- H. Acceptance of Public Improvements and Easement at 1151 North State Street (Judson University Athletic Field) (\$568 Estimated Five-Year Maintenance Cost)**  
Objective: Fulfill the city's obligation to maintain reliable infrastructure for serving businesses and residents.
- I. Public Improvements and Easement Acceptance for 1700 Madeline Lane (\$1,803 Estimated Five-Year Maintenance Cost)**  
Objective: Fulfill the city's obligation to maintain reliable infrastructure for serving businesses and residents.
- J. Acceptance of Public Improvements for 1705 Madeline Lane (\$2,372 Estimated Five-Year Maintenance Cost)**  
Objective: Fulfill the city's obligation to maintain reliable infrastructure for serving businesses and residents.
- K. Right-of-Way Encroachment License Agreement for 70 Airport Road, West Dundee, Illinois (No Cost)**  
Objective: Fulfill the city's obligation to maintain reliable infrastructure for serving businesses and residents.

- L. Acceptance of Public Improvements for Watermain and Sidewalk and Plat of Easement for Watermain and Stormwater Management for 711 East Chicago Street (\$2,087 Estimated Five-Year Maintenance Cost)**  
Objective: Fulfill the city's obligation to maintain reliable infrastructure for serving businesses and residents.
- M. Amendments to the 2023 Budget Consistent with the Illinois Municipal Budget Law (No Cost)**  
Objective: Provide budget amendments that reflect the actual financial activity undertaken within the 2023 budget.
- N. Sale of General Obligation Corporate Purpose Bonds to Finance Utility Fund Projects (Up to \$16,000,000)**  
Objective: Provide funding to finance the improvement of underground utilities.
- O. National Pollution Discharge Elimination System Permit Phase 2 Storm Water Permit Compliance Project—Amendment No. 3 to Engineering Services Agreement with Baxter & Woodman, Inc. (\$119,660)**  
Objective: Provide engineering required to maintain compliance with the federally mandated National Pollution Discharge Elimination System permit program.
- P. Festival Park Splash Pad Rehabilitation Contract—Bid 23-038, Change Order No. 1 (\$18,303)**  
Objective: Seal the surge pit to prevent leakage into the pit from the surrounding area.
- Q. Jack Cook Park Final Construction Phase—Bid 23-037A, Change Order No. 2 (\$14,055)**  
Objective: Create a safe and inviting environment for visitors at Jack Cook Park.

#### **Announcements from Council**

#### **Announcements from Staff**

#### **Executive Session**

- R. Purchase or Lease of Real Property for the Use of the Public Body - Exempt Under Section 120/2(c)(5) of the Open Meetings Act**

#### **Adjournment**

PLEASE NOTE: The City of Elgin is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Human Resources Department at (847) 931-6076 or TT/TDD (847) 931-5616 promptly to allow the City of Elgin to make reasonable accommodations for those persons.



**CITY OF ELGIN, ILLINOIS  
COUNCIL AGENDA  
CITY COUNCIL CHAMBERS**

**Regular Meeting**

**7:00 P.M.**

**April 10, 2024**

**Call to Order**

**Pledge of Allegiance**

**Roll Call**

**Minutes of Previous Meetings – March 20, 2024**

**Communications**

- **Animal Care and Control Appreciation Week Proclamation**
- **National Public Safety Telecommunicators Week Proclamation**
- **Walter Shales 100<sup>th</sup> Birthday Proclamation**
- **John Duffy Proclamation**

**Public Comments**

**Bids -**

1. 24-010 Golf Course Landscaping Supplies (\$172,313)
2. 24-019 2024 Lead Service Line Replacement – Contract D (\$685,964)
3. 24-020 Repair and Resurface Various Basketball and Tennis Courts (\$141,426)
4. 24-023 2024 Pool Chemicals (\$60,020)
5. 24-023-RFQ Portland Cement Concrete (Not to Exceed \$100,000)
6. 24-024 LED Lights for Lords Park Lagoons (\$49,980)
7. 24-024-RFQ Bituminous Asphalt Groups I and II (Not to Exceed \$320,000)
8. 24-025A Central Business District Contractual Landscape Maintenance (\$198,723)
9. 24-028 Special Events Portable Sound Systems (\$33,624)
10. Microsoft Enterprise Software License Subscription Renewal – State Contract Joint Purchasing Agreement (\$262,966 Annually for Three-Year Term)

**Other Business (O)**

1. Consideration of Petition 32-23; 62 S. Grove Avenue; Conditional Use for a Planned Development for the Adaptive Reuse of an Existing 6,000-square foot Building as an Art Center for Side Street Studio Arts Non-profit Organization
2. Consideration of Petition 01-24; 455 Shepard Drive; Conditional Use for a Planned Development for the Adaptive Reuse of an Existing 20,000-square foot Light-Industrial Building as a Motor Vehicle Collision Repair Shop
3. Resolution Authorizing Execution of an Agreement with Hampton, Lenzini and Renwick, Inc. for Professional Services in Connection with the Public EV Charging Station Project
4. Resolution Authorizing Execution of a 2024 Agreement with the Kane County Child Advocacy Center by and Through the Kane County State's Attorney for Funding Assistance Relating to the Investigation of Sensitive Crimes Involving Children
5. Resolution Authorizing Execution of a Sales Agreement with the City of DeKalb for the Sale of Surplus Emergency Portable Radios
6. Resolution Authorizing Execution of a Sales Agreement with the Somonauk Community Fire Protection District for the Sale of Surplus Emergency Portable Radios

**\*Consent Agenda (C)**

1. Resolution Authorizing Execution of a Change Order No. 1 with Plote Construction, Inc. for the Summit Street and Dundee Avenue Intersection Improvements (Bid No. 23-004)
2. Resolution Authorizing Execution of a Letter of Understanding with State of Illinois, Acting by and Through its Department of Transportation for Maintenance Obligations Associated with the U.S. Route 20 from Grace Street to Lavoie Avenue Improvements
3. Resolution Authorizing Execution of a Joint Funding Agreement for Construction Work with the State of Illinois, Acting by and Through its Department of Transportation in Connection with the U.S. Route 20 and Reinking Road Roundabout Project
4. Resolution Authorizing Execution of a Local Public Agency Engineering Services Agreement with Bravo Company Engineering for Construction Engineering Services in Connection with the U.S. Route 20 and Reinking Road Roundabout Project
5. Resolution Authorizing Execution of an Agreement with HR Green, Inc. for Professional Services in Connection with DuPage Street Combined Sewer Separation Project

6. Resolution Authorizing Execution of a Purchase Agreement with All Traffic Solutions, Inc. for the Purchase of a Speed Trailer and Two Radar Speed Signs
7. Resolution Authorizing Execution of a Purchase Agreement with Honeywell International Inc., Through its U.S. Digital Designs Group for the Purchase of Fire Station Alerting Equipment, Project Management and Design Services
8. Resolution Authorizing Execution of a Purchase Agreement with DigiCom, Inc. for the Installation of Fire Station Alerting Equipment
9. Resolution Authorizing Execution of a Master Software and Services Agreement with Versaterm Public Safety US, Inc. for Police Department Customer Service Software
10. Resolution Authorizing Execution of a Professional Services Agreement with inQUEST Consulting, LLC for Diversity, Equity, and Inclusion Consulting Services
11. Resolution Approving Final Plat of Subdivision of West Point Gardens South Phase 3
12. Ordinance Amending Chapter 6.08 of the Elgin Municipal Code Entitled “Video Gaming” to Amend the Number of Available Video Gaming Licenses

**Miscellaneous Business (M)**

1. Boards and Commissions Minutes
  - a. E-911 Board February 15, 2024
  - b. Fire and Police Board Various 2023 Minutes
  - c. Parks and Recreation Board January 30, 2024
  - d. Committee of the Whole March 6, 2024
  - e. City Council March 6, 2024
2. Various Reports
  - a. Alcohol Tax
  - b. Cannabis Sales
  - c. Electricity Tax
  - d. Excise Tax
  - e. Hotel Motel Tax
  - f. Income Tax
  - g. Local Motor Fuel Revenue
  - h. Local Sales Tax
  - i. Natural Gas Tax
  - j. Riverboat Revenue
  - k. Sales Tax
  - l. State Use Tax
  - m. Videogaming Revenue

### 3. Disbursement Report

#### **Announcements**

Next Committee of the Whole Meeting, Wednesday, April 24, 2024, at 6:00 p.m., in the City Council Chambers

Next Regular Meeting of the Elgin City Council, Wednesday, April 24, 2024, at 7:00 p.m. in the City Council Chambers

#### **Adjournment**

\*All matters listed under Consent Agenda are considered to be routine and non-controversial by the City Council and will be enacted by one motion and one roll call vote. There will be no separate discussion of these items. If discussion is desired by a Council member or citizen, that item will be removed from the Consent Agenda and will be considered separately immediately after approval of the Consent Agenda. Citizens desiring discussion on any item listed under the Consent Agenda should contact a Council member prior to the meeting and request that the item be removed for discussion.

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