



**CITY COUNCIL
COMMITTEE OF THE WHOLE MEETING AGENDA
FEBRUARY 28, 2024 | 6:00 PM
CITY COUNCIL CHAMBERS**

Call to Order

Roll Call

Approval of Minutes of Previous Meeting – February 14, 2024

Public Comments

Items on Both Agendas

- A. Urban and Community Forestry Grant for Government Entities Application Submission (No Cost)**
Objective: Obtain grant funding for the planting of one hundred oak trees to rejuvenate the tree canopy in Lords Park.

Initiatives and Other Items

- B. Citibot Generative AI Web- and Text-based Chatbot Services Agreement (\$29,800)**
Objective: Creating an enhanced customer service experience for Elgin residents using web- and text-based artificial intelligence chatbot.
- C. Seven Hills Technology for Portal and App Development and Support Agreement (\$52,200)**
Objective: Maintain and enhance the city's online customer portal and mobile app through regular web development cycles to improve customer experience when interacting with the city online.
- D. 2024 Property Tax Abatement (No Cost)**
Objective: Provide information for adopting the annual ordinance abating taxes for the property tax levy.

- E. Illinois Department of Natural Resources Grant Acceptance and Agreement for Spanish Translation of the “Elgin Design Guideline Manual for Landmarks and Historic Districts” (\$1,441)**
Objective: Enhance the effectiveness of historic preservation efforts by providing the “Elgin Design Guideline Manual for Landmarks and Historic Districts” in Spanish.
- F. Lords Park Pavilion Exterior Repairs—Change Order No. 1 and Final for Job Order Contract (\$101,696)**
Objective: Make the necessary repairs to the porch at the Lords Park pavilion.
- G. Athletic Field LED Relighting Design and Engineering Services Agreement with Christopher B. Burke Engineering, Ltd. (\$137,740)**
Objective: Provide engineering design elements, construction documents, bid assistance and construction management for LED relighting of city athletic fields
- H. Wing Park Clubhouse Design Amendment Agreement No. 1 with FGM Architects Inc. for RFP 21-058 (\$120,000)**
Objective: Complete the design phase and construction documents for a new Wing Park Clubhouse to meet ADA requirements and support future business growth.
- I. Contract with Berna Architects & Design for Architectural Services (\$160,000)**
Objective: Contract for architectural services for Edward Schock Centre of Elgin remodeling.
- J. Independent Fitness Contractors Service Agreements (\$56,000)**
Objective: Provide patrons of The Edward Schock Centre of Elgin with quality fitness instruction and personal training.
- K. Police Facility Fire Alarm Replacement— Change Order No. 1 and Final for Bid 23-010 (\$19,610)**
Objective: Replace the outdated fire alarm system at the police facility.
- L. United Shield International Ballistic Shields Purchase (\$35,171)**
Objective: Equip the police department with rifle rated ballistic shields to respond to potential threats.
- M. Public Safety Vehicle Replacement Purchase and Outfitting (\$483,918)**
Objective: Purchase one armored vehicle and two transport vehicles to replace existing fleet inventory remaining in service beyond acceptable replacement intervals.
- N. Digital Intelligence Forensic Recovery of Evidence Data Center Workgroup Server Purchase (\$53,050)**
Objective: Increase the capability of the police department’s Digital Forensics Unit to securely store and transfer large data files obtained in criminal investigations.

O. Elgin Municipal Code Amendments Relating to Curfew and Truancy (No Cost)

Objective: Creating a separate chapter in the Elgin Municipal Code regulating truancy that eliminates monetary fines and establishes a diversionary program.

P. Elgin Municipal Code Amendments Reducing Penalties Associates with Certain Offenses (No Cost)

Objective: Implement recommendations from the Community Task Force on Policing to reduce negative impacts from stops resulting in fines or other costs for motor vehicle impoundment; driving without a valid license; transporting alcoholic liquor; sound amplification devices; vehicle seizure and impoundment; and snow emergency route violations.

Q. Engineering Enterprises, Inc. (EEI) Engineering Services Agreement for the Lead Service Line Replacement (LSLR) Program Year 3 Improvements—Amendment Agreement No. 1 (\$84,320)

Objective: Contract with Engineering Enterprises, Inc. (EEI) for design engineering services for Year 3 of the Lead Service Line Replacement (LSLR) Program.

R. Riverside Generator Coupling Repair Purchase Agreement with Cummins, Inc. (\$43,693)

Objective: Replace the cracked generator coupling at the Leo Nelson Riverside Water Treatment Plant to ensure reliability of backup power generators for the treatment and pumping of the city's water supply.

S. Removal and Disposal of Water Treatment Lime Residuals for 2024 with Stewart Spreading, Inc.—Amendment Agreement No. 2 (\$2,886,000)

Objective: Continue treatment of the city's drinking water by responsibly handling the lime softening waste residual from the city's water treatment process.

Announcements from Council

Announcements from Staff

Adjournment

PLEASE NOTE: The City of Elgin is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Human Resources Department at (847) 931-6076 or TT/TDD (847) 931-5616 promptly to allow the City of Elgin to make reasonable accommodations for those persons.



**CITY OF ELGIN, ILLINOIS
COUNCIL AGENDA
CITY COUNCIL CHAMBERS**

Regular Meeting

7:00 P.M.

February 28, 2024

Call to Order

Pledge of Allegiance

Roll Call

Minutes of Previous Meetings – February 14, 2024

Communications

- **Building Maintenance Superintendent Rich Hoke Retirement Proclamation**
- **African-American Coalition of Kane County (AACKC) Black History Month Proclamation**

Public Comments

Bids -

1. Centre Fitness Rubber Flooring—Sourcewell Joint Purchasing Agreement (\$63,996)
2. Police Roof Sections Replacement—Job Order Contract (\$63,565)

Other Business (O)

1. Resolution Authorizing Execution of a Grant Application from the United States Department of Agriculture Forest Service Through the Inflation Reduction Act Under Direction of the Illinois Department of Natural Resources Urban & Community Forestry Grant for Government Entities Program

2. Resolution Authorizing Execution of an Amendment Agreement No. 4 with SmithGroup, Inc. for Separate Bid Package for Tree Removal and Preservation, Property Boundary Exhibit and Base Bid Additional Scope of Services in Connection with the Proposed Improvements for the Elgin Sports Complex
3. Resolution Authorizing Execution of a Sales Agreement with the Genoa-Kingston Fire Protection District for the Sale of Surplus Emergency Portable Radios
4. Ordinance Amending PCC2 Planned Center City District Ordinance No. G12-02 (1-95 Clock Tower Plaza)
5. Ordinance Granting a Conditional Use for an Adult-Use Cannabis Dispensing Organization in the PCC2 Planned Center City District and ARC Arterial Road Corridor Overlay District (15 Clock Tower Plaza)

***Consent Agenda (C)**

1. Resolution Authorizing Execution of an Agreement with Engineering Enterprises, Inc. for Professional Services in Connection with the Rehabilitation of Wells 1A, 2A, 3A and 3
2. Resolution Authorizing Execution of a Purchase Agreement with Miand, Inc., d/b/a Mad Bomber Fireworks Productions for the 2024 Fourth of July Fireworks Display
3. Resolution Approving Athletic Facility Improvement Grant Recipients
4. Resolution Approving Cultural Arts Commission Grant Recipients
5. Resolution Authorizing Execution of a Purchase Agreement with Global Intelligence, Inc. for Purchase of Cybercheck Software
6. Resolution Authorizing 2024 Vehicle and Equipment Procurements
7. Resolution Authorizing Execution of an Easement Agreement with Northern Illinois Gas Company d/b/a NICOR Gas Company for Public Improvements (IDOT Route 31 & US 20)
8. Resolution Authorizing Execution of a Plat of Easement for Sidewalk Purposes from Elgin Motors Holding and Acceptance for Ownership and Maintenance Certain Public Improvements within the Site Located at 2030 N. Randall Road
9. Resolution Authorizing Execution of a Purchase Agreement with Harold Beck & Sons, Inc. for the Procurement of Sludge Valves
10. Resolution Appointing Members to the Cultural Arts Commission

11. Resolution Authorizing Execution of an Agreement with Ecker Center for Behavioral Health, Inc. for Crisis Intervention Counselor Services
12. Resolution Authorizing Execution of an Amendment Agreement No. 1 with Engineering Enterprises, Inc. for Professional Services in Connection with the 2024 Woodbridge Resurfacing Project
13. Resolution Authorizing Execution of an Agreement with Hampton, Lenzini & Renwick, Inc. for Professional Services in Connection with the Lillian-South-Walnut Federal-Aid Funded Resurfacing Project
14. Resolution Authorizing Execution of a Change Order No. 1 with Joel Kennedy Construction Corp for the Year 2 Lead Service Line Replacement Program – Contract A (Bid No. 23-001)
15. Resolution Authorizing Execution of a Change Order No. 1 with Ray’s Electrical Service LLC and Tom’s Plumbing Inc. for the Year 2 Lead Service Line Replacement Program – Contract D (Bid No. 23-014)
16. Resolution Authorizing Execution of a Purchase Agreement with Magnet Forensics, LLC for Purchase of GrayKey Mobile Forensic Access Software
17. Resolution Approving Settlements of Certain Claims
18. Resolution Authorizing Execution of an Agreement with Engineering Enterprises, Inc. for Professional Services in Connection with the Review of Kane County Storm Water Applications and/or Civil Engineering Site/Subdivision Plans and/or Structural Submittals
19. Resolution Authorizing Execution of an Agreement with Christopher B. Burke Engineering, LTD. for Professional Services in Connection with the Review of Kane County Storm Water Applications and/or Civil Engineering Site/Subdivision Plans and/or Structural Submittals
20. Resolution Authorizing Execution of an Agreement with Trotter and Associates, Inc. for Professional Services in Connection with the Review of Kane County Storm Water Applications and/or Civil Engineering Site/Subdivision Plans and/or Structural Submittals
21. Resolution Authorizing Execution of an Agreement with Hampton, Lenzini & Renwick, Inc. for Professional Services in Connection with the Review of Kane County Storm Water Applications and/or Civil Engineering Site/Subdivision Plans and/or Structural Submittals
22. Resolution Authorizing Execution of an Agreement with Hey & Associates, Inc. for Professional Services in Connection with the Review of Kane County Storm Water Applications and/or Civil Engineering Site/Subdivision Plans and/or Structural Submittals

23. Resolution Authorizing Execution of an Agreement with Engineering Resource Associates for Professional Services in Connection with the Review of Kane County Storm Water Applications and/or Civil Engineering Site/Subdivision Plans and/or Structural Submittals
24. Resolution Authorizing Execution of an Agreement with HR Green, Inc. for Professional Services in Connection with the Review of Kane County Storm Water Applications and/or Civil Engineering Site/Subdivision Plans and/or Structural Submittals
25. Resolution Authorizing Execution of an Agreement with V3 Companies, Ltd. for Professional Services in Connection with the Review of Kane County Storm Water Applications and/or Civil Engineering Site/Subdivision Plans and/or Structural Submittals

Miscellaneous Business (M)

1. Boards and Commissions Minutes
 - a. Heritage Design Review Subcommittee November 14, 2023
 - b. Committee of the Whole January 24, 2024
 - c. City Council January 24, 2024
2. Various Reports
 - a. Cannabis Sales Tax
 - b. Excise Tax
 - c. Income Tax
 - d. Local Sales Tax
 - e. Riverboat Revenue
 - f. Sales Tax
 - g. State Use Tax
 - h. Video Gaming Revenue
3. Disbursement Report

Announcements

Next Committee of the Whole Meeting, Wednesday, March 6, 2024, at 6:00 p.m., in the City Council Chambers

Next Regular Meeting of the Elgin City Council, Wednesday, March 6, 2024, at 7:00 p.m. in the City Council Chambers

Adjournment

*All matters listed under Consent Agenda are considered to be routine and non-controversial by the City Council and will be enacted by one motion and one roll call vote. There will be no separate discussion of these items. If discussion is desired by a Council member or citizen, that item will be removed from the Consent Agenda and will be considered separately immediately

after approval of the Consent Agenda. Citizens desiring discussion on any item listed under the Consent Agenda should contact a Council member prior to the meeting and request that the item be removed for discussion.

The City of Elgin is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Human Resources Department at (847) 931-6076 or TT/TDD (847) 931-5616 promptly to allow the City of Elgin to make reasonable accommodations for those persons.