



**CITY COUNCIL
COMMITTEE OF THE WHOLE MEETING AGENDA
SEPTEMBER 13, 2023 | 6:00 PM
CITY COUNCIL CHAMBERS**

Call to Order

Roll Call

Approval of Minutes of Previous Meetings – August 23, 2023

Public Comments

Special Presentations and Reports

A. Water Master Plan Update

Objective: Water Director Nora Bertram and EEI Chief Executive Officer Jeff Freeman are providing a status report on Elgin's Water Master Plan. Water department staff have been working with the consultant team to analyze the components of the water works system. The presentation will provide the current findings and discuss the remaining next steps within the plan development process.

B. Greenhouse Gas Emissions 2021 Inventory

Objective: Sustainability Analyst Kristin Youngmeyer and International Council for Local Environmental Initiatives (ICLEI) Senior Program Officer Calyn Hart are providing an overview of the 2021 Inventory of Community and Local Government Operations Greenhouse Gas Emissions Report. The presentation will describe the inventory scope, results and next steps.

Initiatives and Other Items

C. Poplar Creek Flood Improvements Project Agreement with HR Green for Grant Application and Preliminary Engineering Services (\$278,055)

Objective: Provide the city with the grant application and preliminary engineering services to prepare funding application to request funding for initiating stormwater projects along Poplar Creek to assist in reducing flooding.

D. Plat of Easement for Stormwater Management Purposes at 1210 Hunter Drive (No Cost)

Objective: Fulfill the city's obligation to maintain reliable infrastructure for serving businesses and residents.

E. Public Improvements and Easement Acceptance for 1451 Sheldon Drive (\$7,313 Estimated Five-Year Maintenance Cost)

Objective: Fulfill the city's obligation to maintain reliable infrastructure for serving businesses and residents.

F. Phase II LED Street Light Conversion Project—Change Order No. 2 (\$69,615)

Objective: Authorize additional funding for material quantities necessary to complete the Phase II LED street light conversions.

G. FEMA Fire Prevention and Safety Grant Acceptance (\$720; \$14,408 Grant Revenue)

Objective: Provide funding for the fire department's grade school fire safety education program for one year using the FEMA Fire Prevention and Safety Grant.

H. Emergency One Fire Engine Purchase Fire Services, Inc. (\$901,853)

Objective: Purchase a fire engine that meets the National Fire Protection Association response standards by replacing an existing fire engine that will be 21 years old and is experiencing on-going repairs to keep it operational.

I. GPS Lease Agreement for Bowes Creek Golf Carts with Club Car, LLC for 2024-2026 (\$42,906)

Objective: Improve outdated GPS hardware and software for golf carts at Bowes Creek to support and enhance the customer experience and manage the tracking of golf carts on the course which allows for an improved pace of play.

J. Construction Engineering Services with Civiltech Engineering, Inc. for Downtown Bike Rack Installation (\$11,961)

Objective: Provide field inspection, design interpretation, contract administration and general coordination and control of the day-to-day construction activities for the installation of bike racks in the Downtown.

K. Economic Incentive Agreement with High Street Logistics Properties, d/b/a Tollgate Road Investors, LLC and Exchange Agreement with H.B. Fuller Company to Widen Toll Gate Road (No Outflow of Funds)

Objective: Execute an economic incentive agreement to widen Toll Gate Road in conjunction with the construction of two new industrial buildings.

L. Agreement with CORE Business Technology and Seven Hills Technologies for Credit Card Processing Merchant Services (\$44,000)

Objective: Continue offering online credit card payments for a variety of city services.

Announcements from Council

Announcements from Staff

Adjournment

PLEASE NOTE: The City of Elgin is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Human Resources Department at (847) 931-6076 or TT/TDD (847) 931-5616 promptly to allow the City of Elgin to make reasonable accommodations for those persons.



**CITY OF ELGIN, ILLINOIS
COUNCIL AGENDA
CITY COUNCIL CHAMBERS**

Regular Meeting

7:00 P.M.

September 13, 2023

Call to Order

Pledge of Allegiance

Roll Call

Minutes of Previous Meetings – August 23, 2023

Communications

- **Hispanic Heritage Month Proclamation**
- **Alebrijes Proclamation**
- **“It’s Our Fox River Day – A Watershed Wide Celebration” Proclamation**

Public Comments

Bids –

1. 23-045 Elgin Central Business District Bicycle Rack Project (\$32,340)
2. 23-047 Police Emergency Warning Lights (\$205,938)
3. 23-048 Millennium Park Playground Renovation (\$379,438)

Other Business (O)

1. Consideration of Petition 19-23; 1150 N. McLean Boulevard; Conditional Use for a Planned Development to Construct Building and Site Improvements at the Existing Burger King Restaurant
2. Consideration of Petition 20-23; 70 National Street; Conditional Use for a Planned Development to Construct Security Improvements to the Existing ComEd Electrical Substation

3. Public Hearing of Petitions 21-23 and 24-23; 3271 US Route 20; Annexation Agreement Amendment and Planned Development as a Map Amendment to Construct a 64-unit Townhome Development
4. Consideration of Petitions 21-23 and 24-23; 3271 US Route 20; Annexation Agreement Amendment and Planned Development as a Map Amendment to Construct a 64-unit Townhome Development
5. Resolution Authorizing Execution of a Sales Agreement with the Loves Park Fire Department for the Sale of Surplus Emergency Portable Radios
6. Ordinance Amending Elgin Municipal Code Section 11.18.020 Entitled “Penalty for Violation” Relating to the Penalty for Persons Convicted of Driving Under the Influence

***Consent Agenda (C)**

1. Resolution Authorizing Execution of a Purchase Agreement with Esscoe, LLC for the Purchase of AutoVu License Plate Recognition Cameras and Associated Equipment
2. Resolution Authorizing Execution of a Fifth Amendment to Commercial Property Lease Agreement with 164 Division LLC for the Elgin Art Showcase (164 Division Street)
3. Resolution Authorizing Execution of an Agreement with KLM Engineering, Inc. for Construction Engineering Services in Connection with the Baffle Wall Replacement Project at the Leo Nelson Riverside Water Treatment Plant
4. Resolution Authorizing Execution of an Amendment Agreement No. 2 with R.K. Johnson & Associates, Inc. for Additional Professional Services in Connection with the Combined Sewer Overflow National Pollution Discharge Elimination System Permit Compliance Project
5. Resolution Approving Settlement of Certain Claims
6. Resolution Authorizing Execution of an Amendment Agreement with Policemen’s Benevolent and Protective Association, Unit #54
7. Resolution Authorizing Execution of a Successor Collective Bargaining Agreement with Permanent Part Time Maintenance and Custodian Employee Group Service Employees International Union Local 73

Miscellaneous Business (M)

1. Disbursement Report

Announcements

Next Committee of the Whole Meeting, Wednesday, September 27, 2023, at 6:00 p.m., in the City Council Chambers

Next Regular Meeting of the Elgin City Council, Wednesday, September 27, 2023, at 7:00 p.m. in the City Council Chambers

Adjournment

*All matters listed under Consent Agenda are considered to be routine and non-controversial by the City Council and will be enacted by one motion and one roll call vote. There will be no separate discussion of these items. If discussion is desired by a Council member or citizen, that item will be removed from the Consent Agenda and will be considered separately immediately after approval of the Consent Agenda. Citizens desiring discussion on any item listed under the Consent Agenda should contact a Council member prior to the meeting and request that the item be removed for discussion.

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